



**REGULAR MEETING MINUTES
TOWN HALL
February 17, 2021 — 5:00 p.m.**

*Study Session, Regular Council & TURA meetings are being digitally recorded
and will be available on the City website.*

1. Call to Order/Roll Call at 5:01 p.m.

Members Present:	Members Absent:
Chair Ayers-Flood Member Clark Member Byers Member Volkart Member Paré-Miller	Member Ponomareff
Also Present:	
Jon Legarza, Executive Director	

2. Speakers Heard on Non-Agenda Items

None

3. Consent Agenda

3.1 Approval of Meeting Minutes for January 20, 2021

3.2 Approval of FY 19-20 Annual Report

3.3 Approval of FY 21-22 Budget Preparation Schedule

Chair Ayers-Flood discussed the history of the Urban Renewal Agency and its successful tenure and return for the community.

Motion: Member Clark moves to accept the consent agenda. Member Paré-Miller seconded.

Discussion: None.

Vote: All ayes; motion carries.

4. Regular Agenda

4.1 Election of Agency's Vice Chair

The Chair requested nominations for the Vice Chair position of the Agency.

Member Volkart nominated Member Clark for the Vice Chair position for the Agency.

Motion: Member Volkart moves to appoint Member Clark as TURA's Vice Chair. Byers seconded.

Discussion: Chair Ayers-Flood stated it would be her pleasure to serve with Member Clark as Vice Chair.

Vote: All ayes; motion carries.

4.2 Appointment of FY 21-22 Budget Officer

Staff Report – Executive Director

Legarza stated that Oregon Budget Law requires a Budget Officer be appointed for the Agency.

Discussion:

- None

Motion: Member Byers moves to appoint Executive Director Jon Legarza and the Urban Renewal Agency of the City of Talent's 2021-22 Budget Officer. Paré-Miller seconded.

Discussion: None.

Vote: All ayes; motion carries.

4.3 Public Records Request Procedures

Staff Report – Executive Director

Legarza stated that the Agency's Attorney requested the Agency adopt a public request procedure

Discussion:

- Chair Ayers-Flood inquired about the fee schedule of Appendix C.
 - Legarza confirmed that the fee schedule could be modified in the future.
- Member Volkart discussed the public records procedure for the City and best practice public records request procedures.
 - Legarza stated that the item can be revisited at a later date to create better procedures.

Motion: Member Byers moves to approve the Resolution 21-1. Clark seconded

Discussion: None

Vote: All ayes; motion carries.

Chair Ayers-Flood excused herself from the Board Meeting, and Vice-Chair Clark took Chair of the Meeting.

4.4 Gateway Transitional Housing to Permanent Development

Staff Report – Executive Director

Legarza discussed the previous productive Town Hall Meeting regarding the transitional housing to permanent development project on the Gateway Site. Legarza stated that the motion before the Board

Discussion:

- None

Motion: Member Paré-Miller moves to direct staff to submit a permit application to the City of Talent for the proposed transitional housing to permanent development plan for the Gateway Site. Byers seconded.

Discussion: None

Vote: All ayes; motion carries.

4.5 Public / Community Outreach

Staff Report – Executive Director

Legarza discussed the Board of Director's desire to raise awareness surrounding the history of the Urban Renewal Agency. Legarza presented a graph with the indebtedness over-time and the successful history of the Agency.

Discussion:

- Member Clark inquired about the TURA column of the bar chart of the
 - Legarza reviewed the slide.
- Member Byers stated that she has offered to provide Board oversight for the process.

Motion: Member Volkart move to direct staff to write a scope of work that aims to foster community outreach on previous and current Urban Renewal Agency activities. Byers seconded.

Discussion: None

Vote: All ayes; motion carries.

4.6 Regular Meeting Schedule

Staff Report – Executive Director

Legarza stated that he is open to one meeting a month, pending Board approval.

Discussion:

The Board Members discussed their availabilities. Legarza agreed to send out a Doodle poll to all the Board Members to figure out a time that works best.

5. Items from Executive Director

Legarza provided an update on the ongoing activities of the Urban Renewal Agency, including ongoing grant funding, GIS capabilities, wildfire recovery, and collaborating with other organizations.

Vice-Chair Clark followed up inquiring about the grant application and GIS mapping.

6. Items from Chair or Agency Members

Member Volkart thanked the Executive Director and the Vice-Chair.

7. Adjournment at 5:39 p.m.

Respectfully submitted by:

Jon Legarza, Executive Director

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.